

Electronic Permitting

2023 Prometheus User's Conference Richard Bass



Richard Bass

- Kuraray EVAL HSES Manager
- Chairperson of the Houston Business Roundtable
- Chairperson of the Texas Chemical Council EHS Seminar Committee
- Vice Chair of the Texas Chemical Council Occupational Safety Committee
- Vice Chair of the LaPorte, Morgan's Point, Shoreacres LEPC
- Consultant to the La Porte Plant Managers Network
- Texas Safety Foundation board member
- San Jacinto College CPET EHS advisory board
- Kuraray EVAL ePAS project manager
 - Permitting
 - LOTO

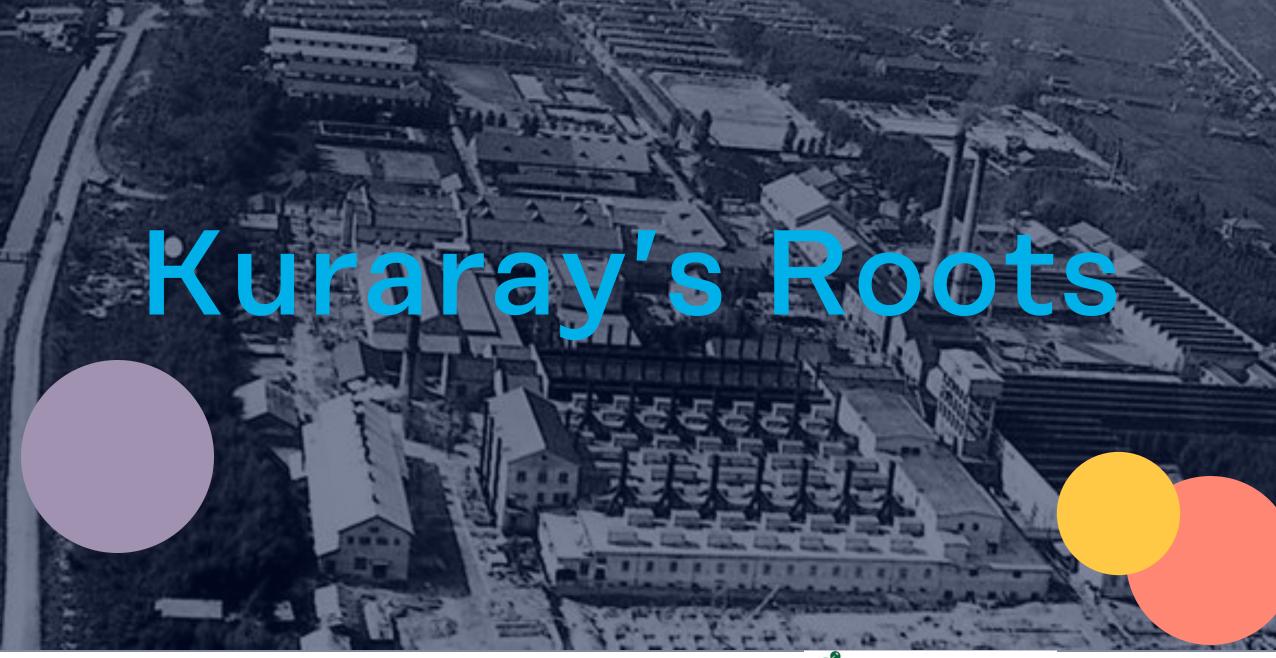




Kuraray's Main Product Categories







What's the origin of Kuraray?



Kura...

is the Japanese word for warehouse, and Kuraray was established in Kurashiki

...ray

the viscose fiber rayon was the first Kuraray product





Kuraray's Mission

We are committed to developing new fields of business using pioneering technology that improves the environment and enhances the quality of life throughout the world.

For people and the planet.



kura*ray*

Project Background

- Prior to ePAS Permitting
 - All permits were done on carbon copy paper
 - 3 types of permits
 - Cold Work (PTW)
 - Hot Work
 - Same permit but separated into 2 types
 - Type A High Energy
 - Type B Low Energy
 - Confined Space
 - Not a stand-alone permit, must be accompanied by PTW or Hot Work permit.
 - LOTOs were paper based
 - Isolation plans were on a protected drive
 - Active isolation plans kept in LOTO room in file cabinets
 - Access to filing cabinets required restricted access to LOTO room
 - No historian of LOTOs
 - Lack of communication between contractors and operations when job is complete and ready to return to service





Standardize permit practices according to your company workflows.

Goals with Electronic Permitting



Gain consistency and efficiency and reduce human error with HIRA (Hazard Identification and Risk Assessment).

- Standardized
- Consistency
- Efficiency



Create consistency and efficiency with intelligent templating.

Equals a Safer Permitting Process

Permitting and Safety

- ePAS (Electronic Permit Administration System) is a web-based solution that is an integrated safe system of work.
- It is more than just work permitting. ePAS also manages isolations/LOTO (lock-out tag-out), handles risk assessment, and integrates with SAP.
- The ePAS Mobile application works online or offline, allowing users to continue with their safe work processes no matter what their connectivity is.
- More than compliance, designed to be "Industry Best Practice"

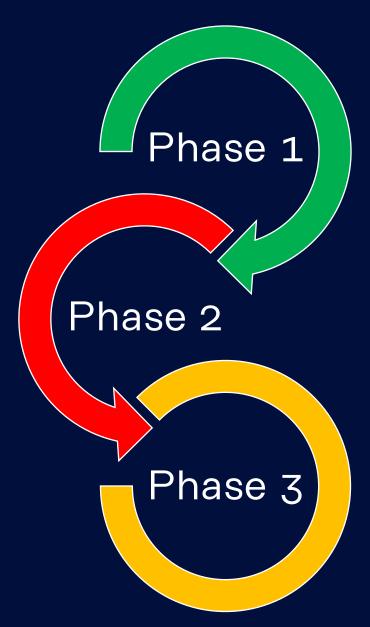


Long Term Goals

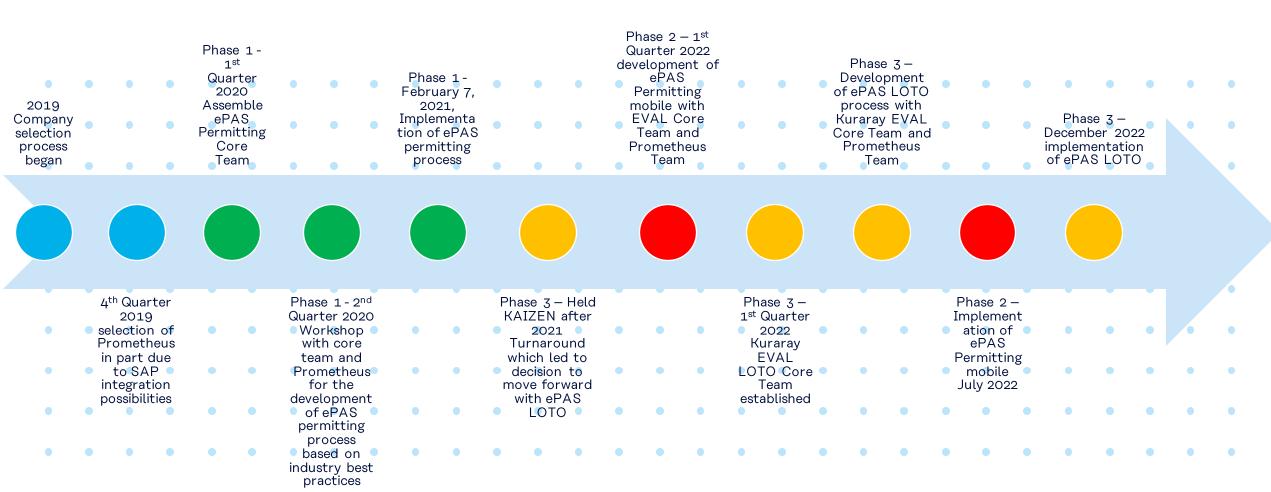
3 Phase Approach for Project

- Phase 1 Implementation of ePAS permitting
 - Printed PDF permits written in ePAS
- Phase 2 Implementation of ePAS permitting mobile
 - Hybrid nested contractors vs third party
- Phase 3 Implementation of ePAS LOTO





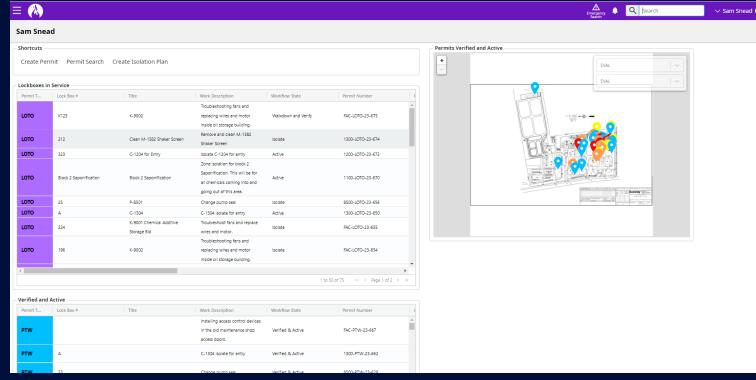
Timeline of Kuraray EVAL ePAS Project







ePAS Permitting Process





Permit Creation

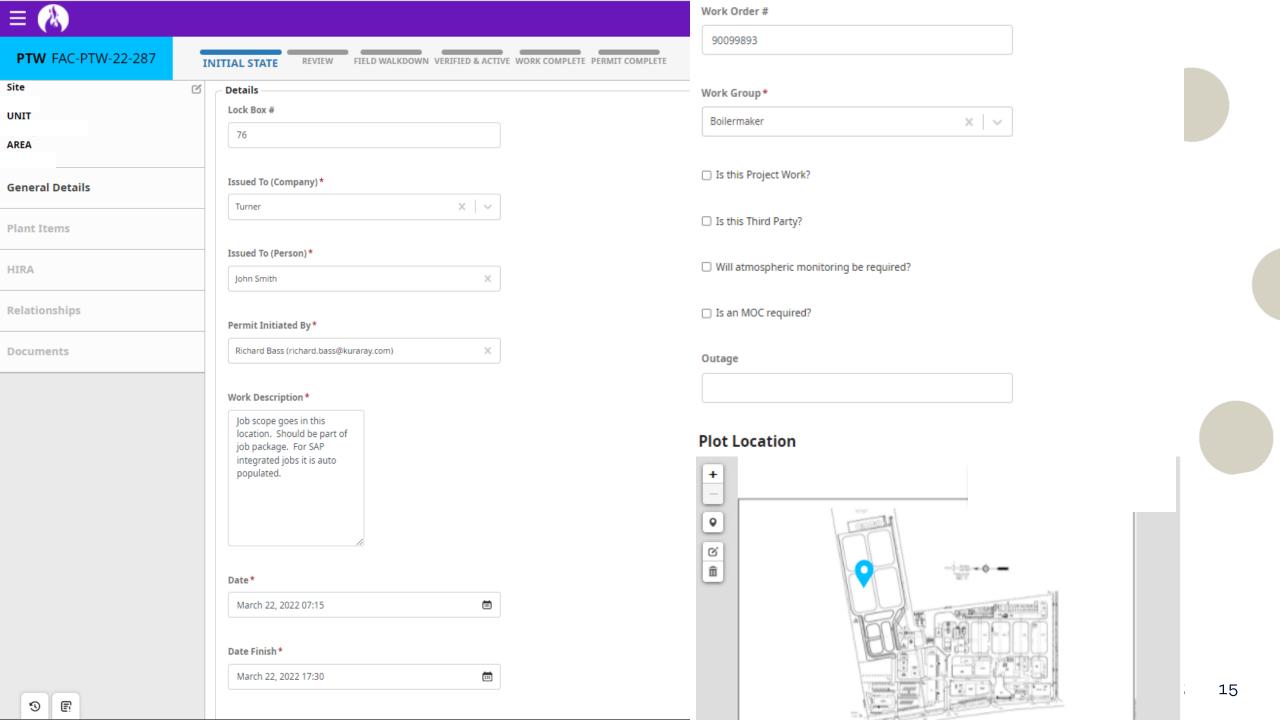
Electronic permitting allows for permit creation in multiple ways

- SAP Integration
- Templates
- Ad hoc

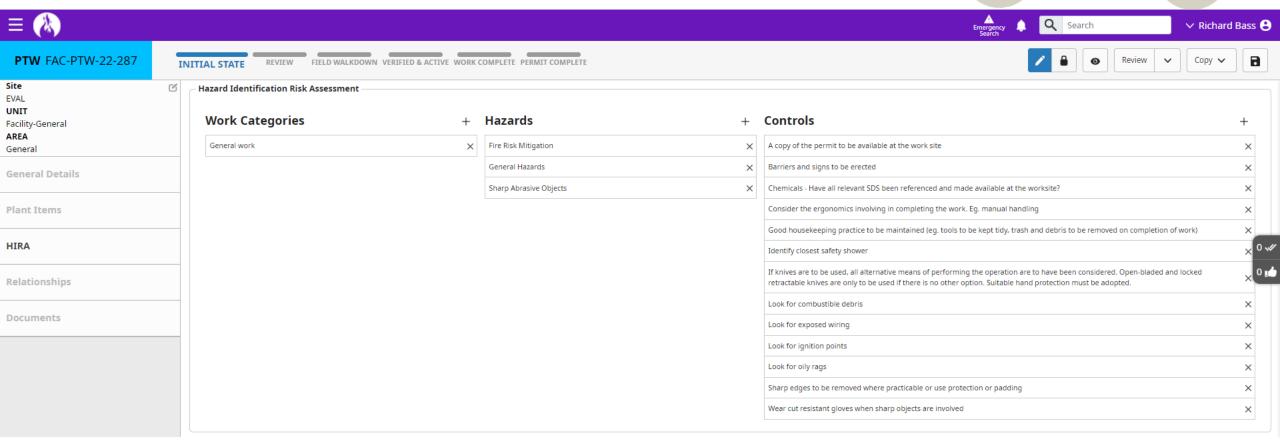
Follows a process flow

- Initial State
- Review
- Field Walkdown
- Verified and Active
- Work Complete
- Permit Complete





Hazard Identification Risk Assessment





INTERNAL USE ONLY

HRP

HRP Ve

Permit Verifications

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Additional Verifications if Applicable

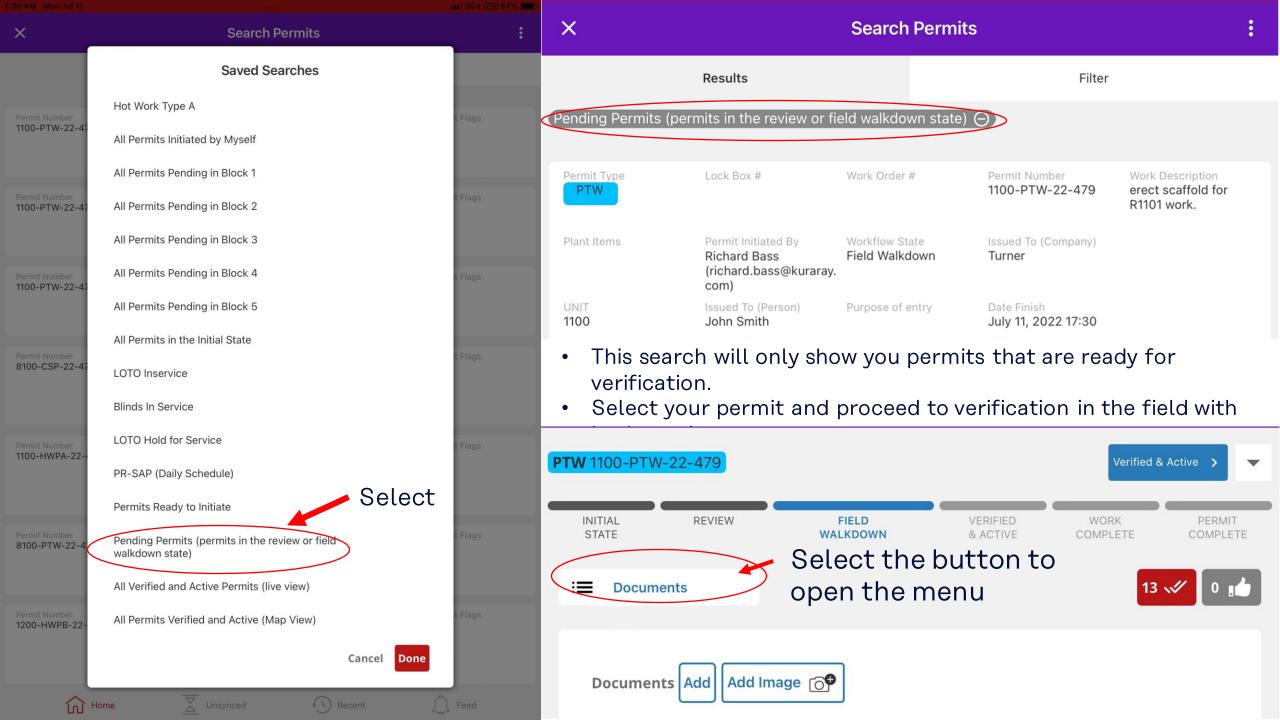
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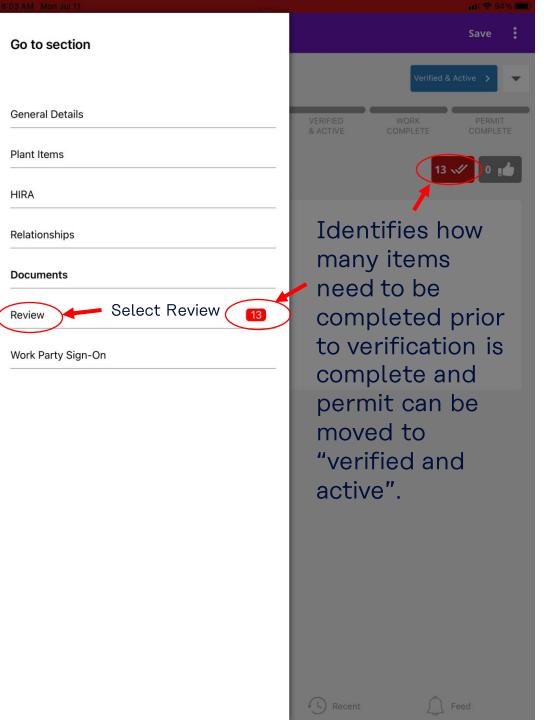
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| What Energy i | s Involved?* | | |
| ☐ Motion | | | |
| ☐ Chemical | | | |
| Radiation | | | |
| ☐ Electrical | | | |
| ☐ Gravity | | | |
| ☐ Heat and Co | ld | | |
| ☐ Biological | | | |
| ☐ Pressure | | | |
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| How will we m | anage the energy | for a safe job outo | ome?* |
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HRP Verifications

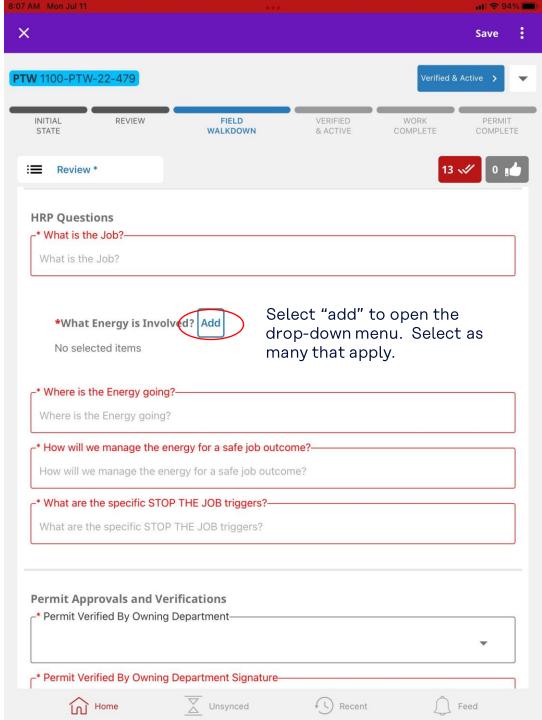
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- The contractor is responsible for filling out the HRP Questions and discuss with the Owner prior to sign offs.
- Everything in red or with a red asterisk is a required field.



HRP Example

| HRP QUESTIONS | |
|---|--|
| Question | Answer |
| What is the Job? | Replace control valve on hcv1101 |
| What Energy is Involved? | Motion, Heat and Cold, Electrical, Pressure, Chemical, Gravity |
| Where is the Energy going? | To control valve |
| How will we manage the energy for a safe job outcome? | 360 awareness of your surroundings |

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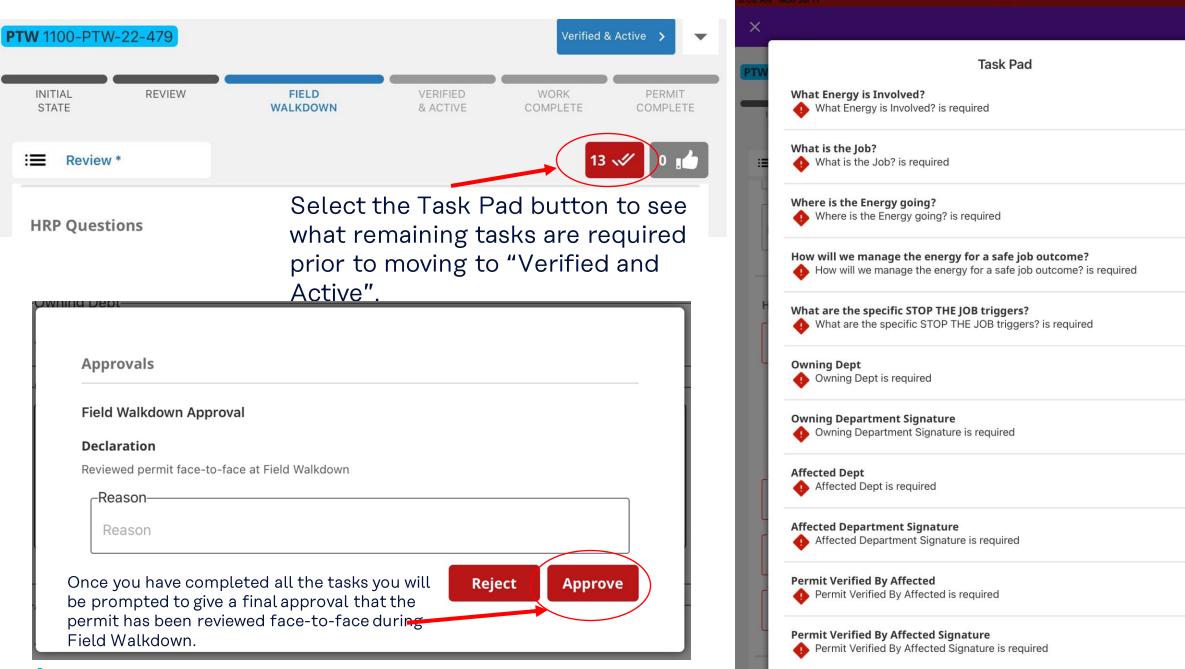
PTW Issued To (Company):
Turner

Permit #: 1100-PTW--22-24077

Permit To Work

| What are the specific STOP | THE JOB triggers? | Loto not executed | d properly |
|----------------------------|-----------------------------------|-------------------|------------|
| HRP REVIEWED | | | |
| Owning Dept | Rafael Trevino (rafael.trevino@ku | raray.com) | f |
| Affected Dept | Jesus Olivas (jesus.olivas@kurara | y.com) | |





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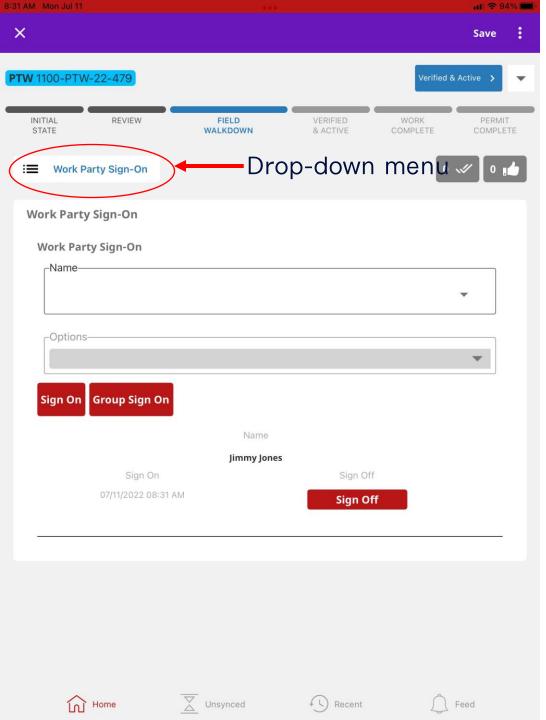


In Home





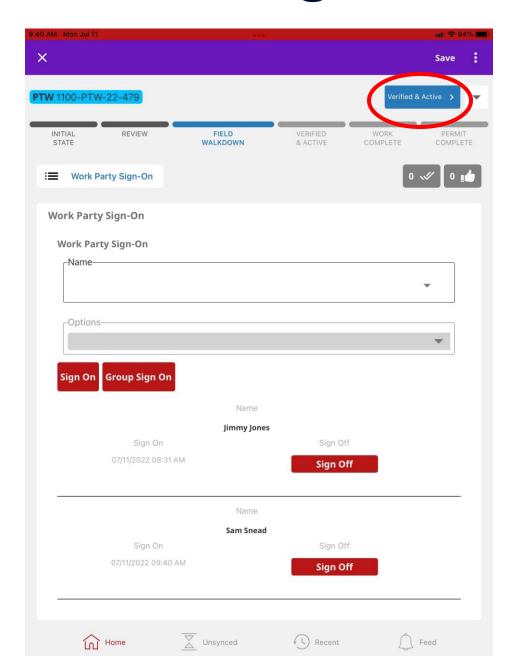




Work Party Sign On and Off

- 1. Select the drop-down menu and click on the "Work Party Sign-On" page.
- 2. Enter the name(s) of all people working on the permit and then select "Sign On".
- 3. If someone needs to leave the permit, select the red "sign off" button under neath their name.
- 4. If someone needs to be added to the permit, enter the name and select "Sign On".

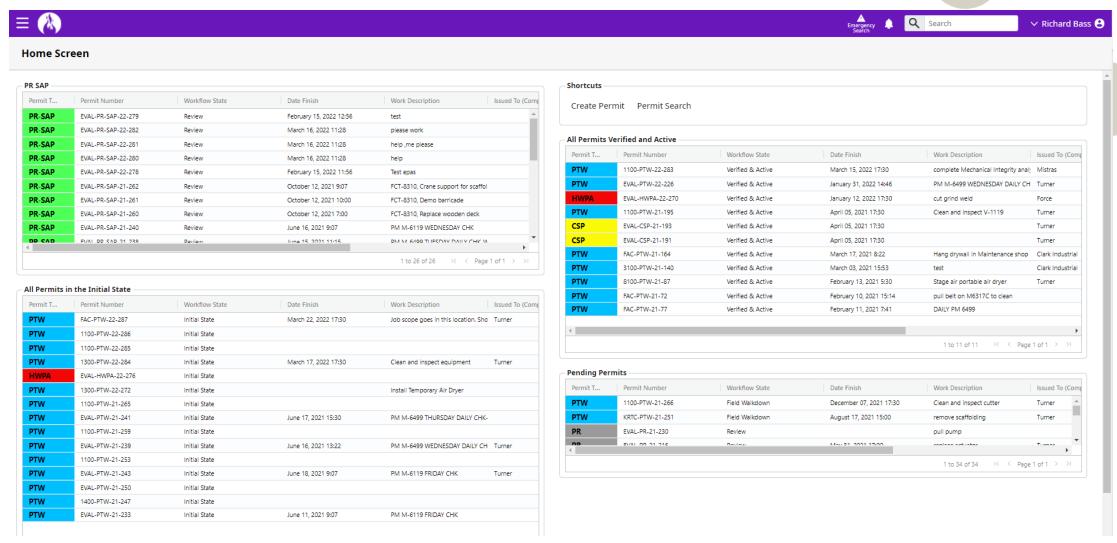
Moving Permit to Verified and Active



- Once all verifications and work party sign-ons have occurred, select the Verified & Active button.
- Make sure that you are connected and the system updates.
- If the device says disconnected, move to an area where you are connected to make sure the system is updated.

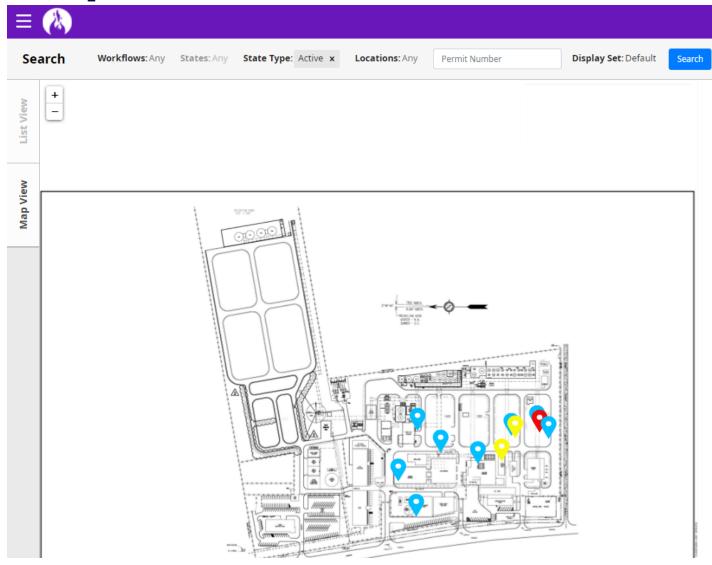
Dashboard-Home Screen

Electronic Permitting provides a real time dashboard/home screen for all permits





Map View of All Active Permits





• Blue - PTW

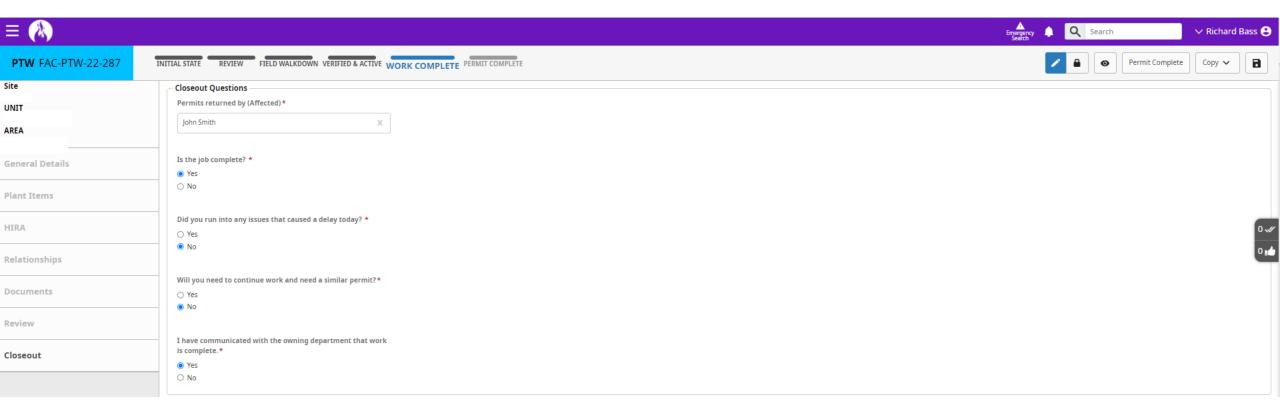
Advanced

- Orange HWPB
- Red HWPA
- Yellow CSP

Allows Quick Overview

- Emergency Response
- Focused Audits

Permit Closeout





Additional Benefits of E Permits

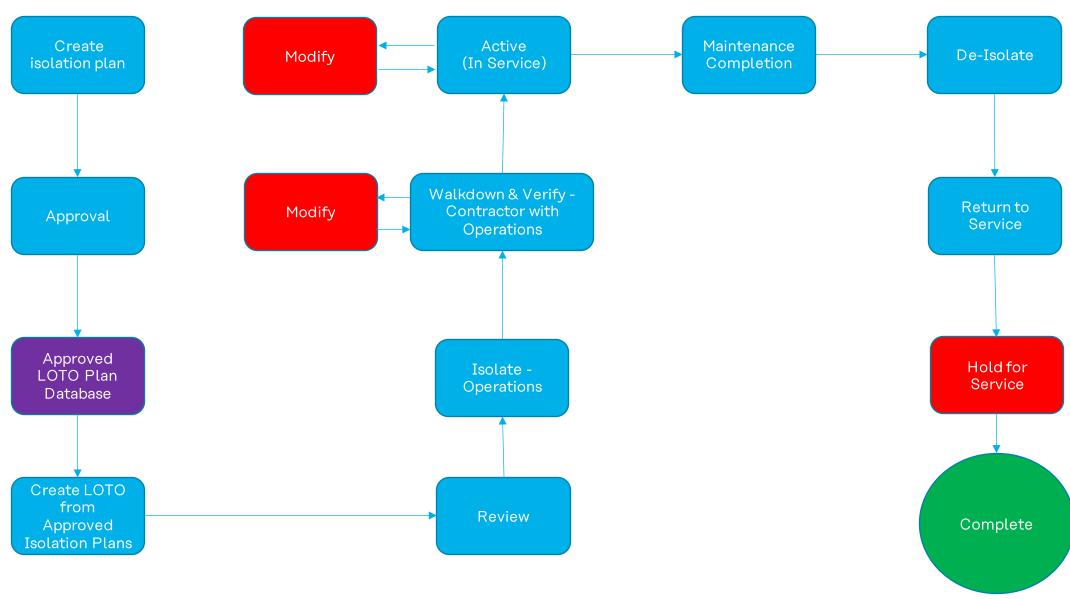
- Every action is time stamped
 - Time on tools
- Monthly reporting
 - Total permits
 - Permits by Type
 - Permits by Area
 - Permits by Day
 - Permits by Company
- Compliance
 - Keeps all permits in one location
 - Allows for easy audits
 - Track completion
 - Incident Investigations





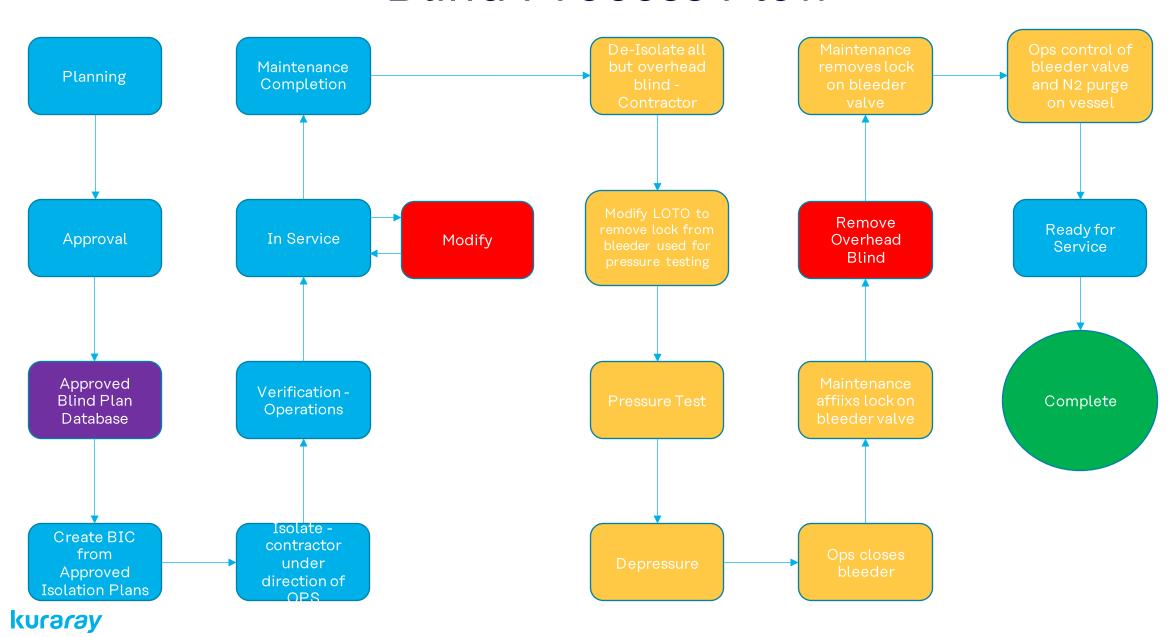


LOTO Process Flow

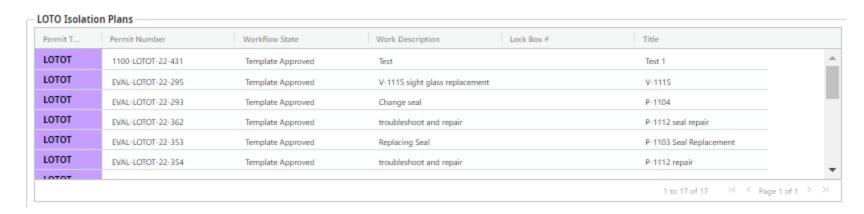




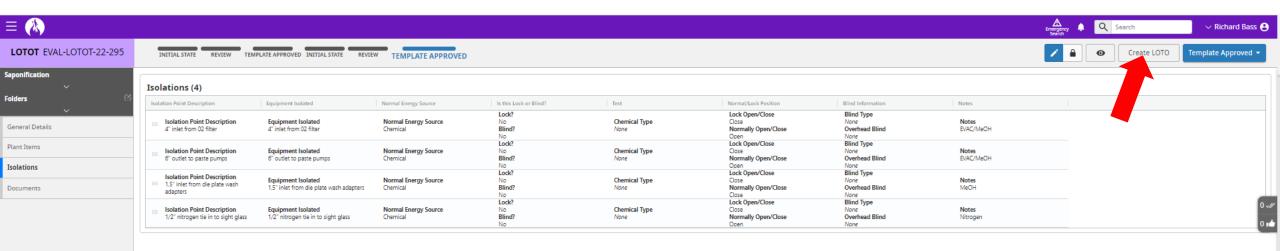
Blind Process Flow



Approved – Verified Isolation Plans



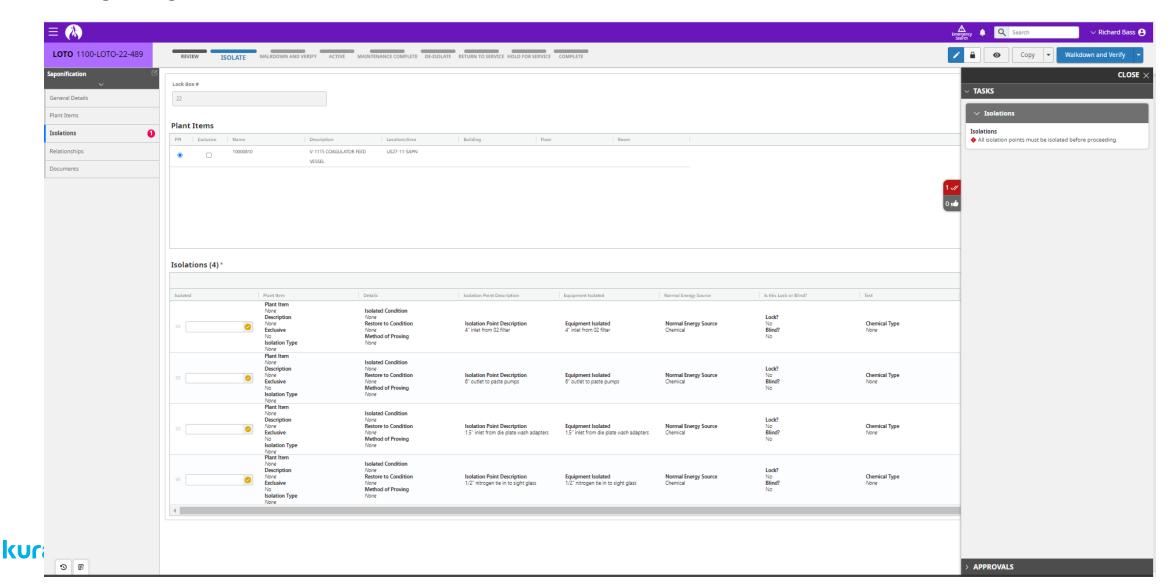
Create LOTO from Approved – Verified Isolation Plan

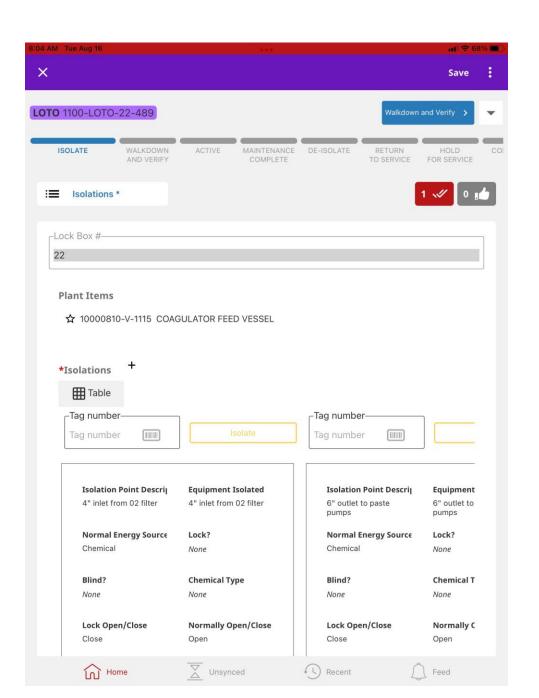


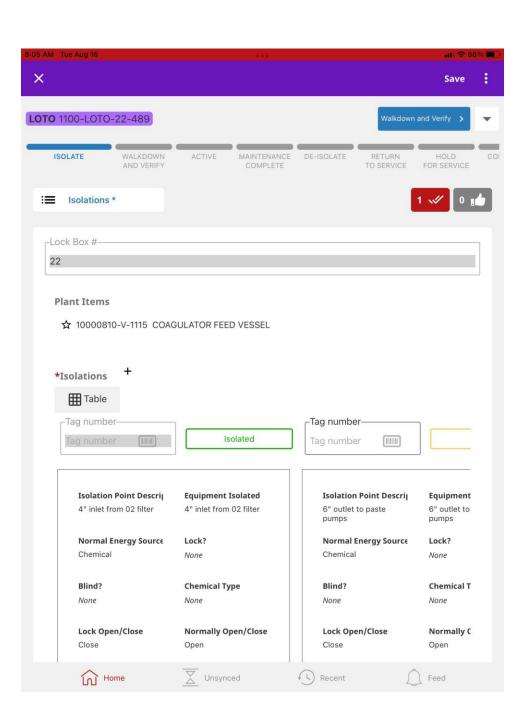


After "Review" proceed to "Isolate" by printing tags and isolating equipment.

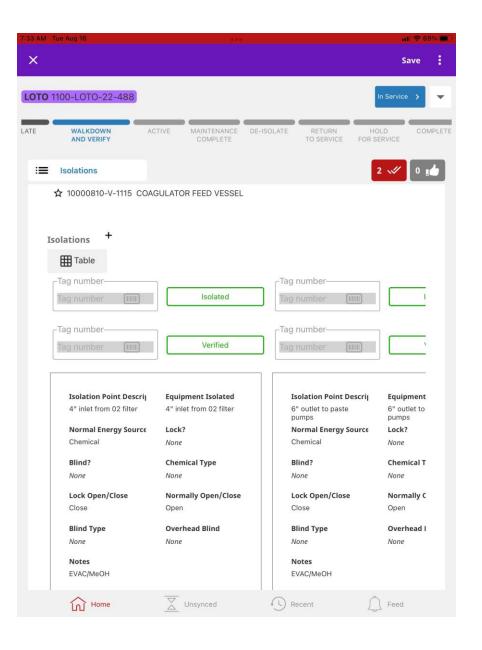
- 1. Each isolation point will have a QR coded tag that will be used for verification
- 2. Once isolation and verification with QR code is complete it will turn that isolation point from orange to green





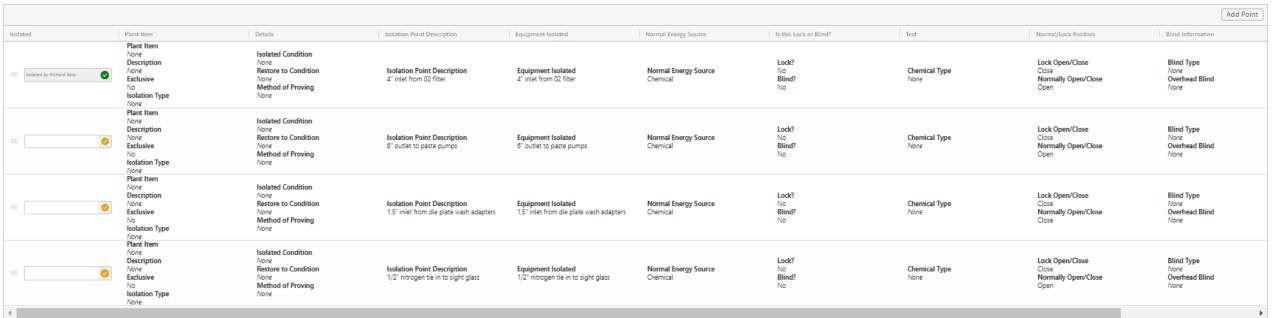








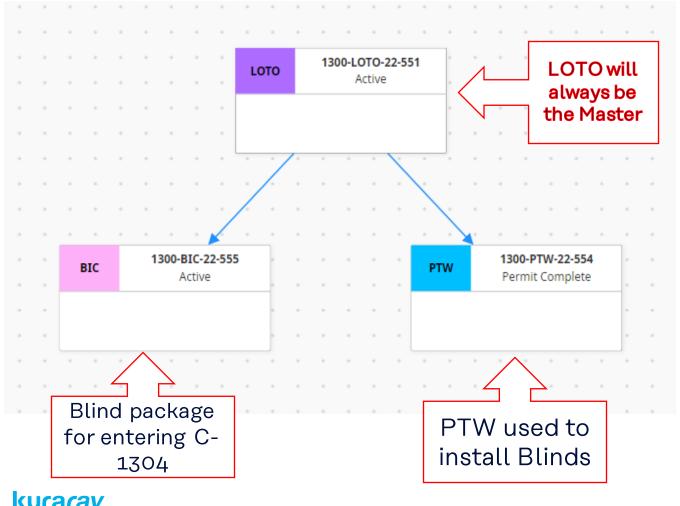
Isolations (4) *

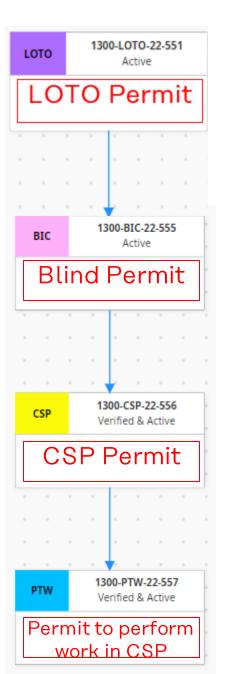


Isolations (4)

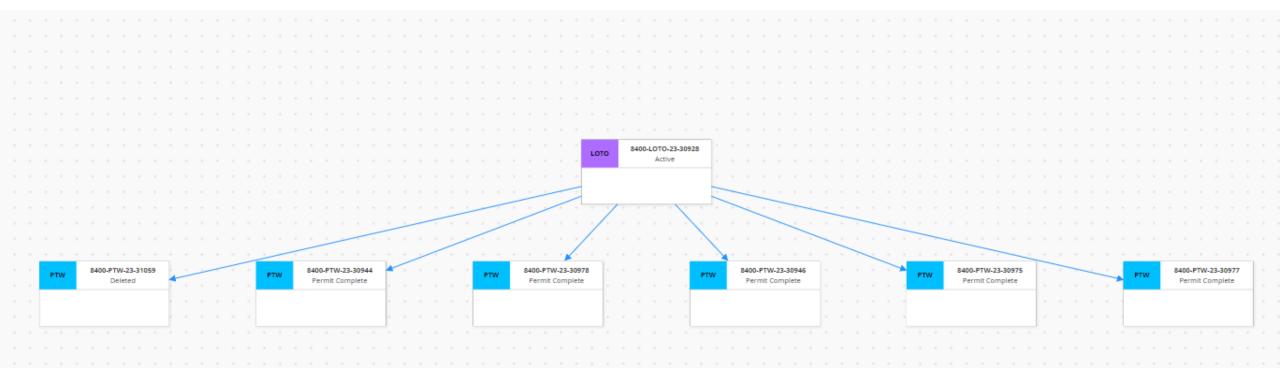
| Isolated | Verified | Plant Item | Details | Isolation Point Description | Equipment Isolated | Normal Energy Source | Is this Lock or Blind? | Test | Normal/Lock Position |
|-------------------------------|--------------------------|--|--|---|---|----------------------------------|-----------------------------|-----------------------|--|
| III Included by Richard Bass | Verified by Richard Boss | Plant Item None Exclusive No Isolation Type None | Isolated Condition Nane Restore to Condition Nane Method of Proving Nane | Isolation Point Description 4" inlet from 02 filter | Equipment Isolated 4" inlet from 02 filter | Normal Energy Source Chemical | Lock? No Blind? No | Chemical Type None | Lock Open/Close Close Normally Open/Close Open |
| III Included by Richard Bass | Verified by Richard Boss | Plant Item None Exclusive No Isolation Type None | Isolated Condition None Restore to Condition None Method of Proving None | Isolation Point Description 6" outlet to paste pumps | Equipment Isolated 6" outlet to paste pumps | Normal Energy Source Chemical | Lock? No Blind? No | Chemical Type None | Lock Open/Close Close Normally Open/Close Open |
| III Replaced by Richard Bass | Verified by Richard Bass | Plant Item None Description None Exclusive No Isolation Type None Plant Item | Isolated Condition Nane Restore to Condition Nane Method of Proving Nane | Isolation Point Description 1.5" inlet from die plate wash adapters | Equipment Isolated 1.5" inlet from die plate wash adapters | Normal Energy Source Chemical | Lock? No Blind? No | Chemical Type None | Lock Open/Close Close Normally Open/Close Close |
| III Reclained by Richard Bass | Verified by Richard Bass | Plant Item None Description None Exclusive No Isolation Type None | Isolated Condition None Restore to Condition None Method of Proving None | Isolation Point Description 1/2" nitrogen tie in to sight glass | Equipment Isolated 1/2" nitrogen tie in to sight glass | Normal Energy Source Chemical | Lock? No Blind? No | Chemical Type None | Lock Open/Close Close Normally Open/Close Open |
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Hierarchy - Relationships





Example of LOTO Relationship to Permits





Lockboxes in Service Dashboard

| ermit T | Lock Box # | Title | Work Description | Workflow State | Permit Number | |
|---------|------------------------|---|--|---------------------|------------------|---|
| ото | K123 | K-9002 | Troubleshooting fans and replacing wires and motor inside oil storage building, | Walkdown and Verify | FAC-LOTO-23-675 | |
| ото | 212 | Clean M-1382 Shaker Screen | Remove and clean M-1382 Shaker Screen | Isolate | 1300-LOTO-23-674 | |
| ото | 323 | C-1204 for Entry | Isolate C-1204 for entry | Active | 1200-LOTO-23-672 | |
| ото | Block 2 Saponification | Block 2 Saponification | Zone isolation for block 2 Saponification. This will be for all chemicals coming into and going out of this area. | Active | 1100-LOTO-23-670 | |
| ото | 25 | P-8501 | Change pump seal | Isolate | 8500-LOTO-23-656 | |
| ото | A | C-1304 | C-1304 isolate for entry | Active | 1300-LOTO-23-650 | |
| ото | 224 | K-9001 Chemical Additive Storage Bld | Troubleshoot fans and replace wires and motor. | Isolate | FAC-LOTO-23-655 | |
| ото | 196 | K-9002 | Troubleshooting fans and replacing wires and motor inside oil storage building, | Isolate | FAC-LOTO-23-654 | |
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Lessons Learned/What's Next

- Development of core team
 - Most important part of the process
 - Need input/buy in from all stakeholders
- On prem server vs hosted server
 - On prem is dependent on company IT to manage
 - Hosted server is monitored 24/7
- Apple licensing issues
 - Apple only issued 100 licenses for iPads
- Connectivity issues
 - 5G works great but still connection issues in different locations within process units

- Microsoft Surface Pro App development
 - Decided to switch from iPads to Surface Pros
- IT has better control of Microsoft products
- Switch to hosted server
- SAP Integration
- Wi-Fi project
 - Site implementing a Wi-Fi system to support ePAS and condition monitoring of critical equipment.

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CONFERENCE

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