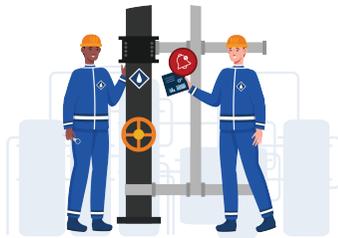


Day in the Life of an ePAS User

Your electronic permit administration system (ePAS) made easy with eight steps to get you through the process.

01 Receive Request

You receive a maintenance request for work that identifies the need for a permit and initiate it in ePAS.



02 Plan with ePAS

Plan your permit/object with configurable templates! Outline hazards and other control requirements.



03 Review Times Two

Reviews can be done by paper or digital. Photos can be added and the site can be compared to the permit.



04 Approval Process

Approvals are dynamic and may require multiple levels of sign offs. Note that approved does NOT equal issued.



05 Verification

Verifying the identity of the employee and the required certifications is essential to ensuring safety and quality.

06 Issue Permit

The permit must be issued before work can begin. After verification and approval, the permit can be issued.



07 Party Sign On

Work often needs more than one person, so additional workers need to “sign on” to the permit in the ePAS Tool-Box Talk.



08 Party Sign Off

At the end of the workday and/or project, team members “sign off” and return the permit to the control room.

